

Denim Pre-Sampling Tech Pack Checklist

Use this before a sample request goes out. Open decisions can stay open, but they should be labelled so nobody treats them as approved or works from conflicting versions.

☐ Confirmed ☐ Open ☐ Needs revision

CHECK	CONFIRMED	OPEN	REVISE	WHAT TO VERIFY / NOTES
1. Style & fit	☐	☐	☐	Current sketch/reference, intended silhouette, base size, key measurements or POMs.
2. Pattern status	☐	☐	☐	Mark as approved, reference-only, or to be developed for the sample.
3. Fabric	☐	☐	☐	Selected fabric or clear direction for composition, weight, stretch and handfeel.
4. Wash	☐	☐	☐	Target shade/effects, plus written comments for anything the reference does not define clearly.
5. Construction	☐	☐	☐	Seams, stitching, waistband, fly, pockets and other build-critical details.
6. Detail placement	☐	☐	☐	Fixed reference points or dimensions for pockets, labels, artwork and other location-sensitive details.
7. Trims	☐	☐	☐	Buttons, rivets, zippers, labels, patches and any temporary sampling substitutes clearly marked.
8. Size & quantity	☐	☐	☐	Sample size, planned size range and expected quantity per style, wash and colour when known.
9. Revision control	☐	☐	☐	One dated current version, with approved, pending and reference-only items clearly identified.

Final check: if something is still undecided, mark it as *Open* instead of leaving two conflicting versions in circulation. The goal is one readable current brief, not a perfect-looking document.